

**Minutes of Regular Meeting of Village of Mendon - Adams County, Illinois
Held on Thursday, May 11, 2023, at the Mendon Village Board Room**

The Mendon Village Board of Trustees met in regular session on Thursday, May 11, 2023, at the Village Office Board Room in Mendon, IL. The meeting for Organization of a New Board was called to order at 7 pm by Village Mayor David Wittler.

Village Clerk Susan Woodruff read a letter from Adams County Clerk Ryan A. Niekamp which contained information regarding the consolidated election held on April 4, 2023.

The certificate of Canvass was then read showing the results of the election as follows: Officials elected to take the oath of office are: **Darla Cantrell (25 votes) – 4 year term, Kelsey L. Harper (26 votes) – 4 year term, Ricky J. Voss (29 votes) – 4 year term, Hilary Bastert (31 votes) – 2 year unexpired term.** The election results were certified by the County Clerk on the 19th Day of April, 2023.

Following the canvass of votes, Trustees Bastert, Cantrell, and Harper took the Oath of Office from Village Clerk Woodruff and were presented their Certificate of Election. Trustee elect Ricky Voss was absent and will take the oath at the June meeting.

A listing of contact information for the Village Board and Employees was verified and updated to be submitted to the County Clerk. Information for one trustee not in attendance will be updated and all members will receive a copy of the updated form.

A form from the Illinois Municipal League was also reviewed and updated. Information for several categories will be clarified by Mayor Wittler and the Clerk will submit the form to IML on line.

Following the oath of office, Mayor Wittler called roll. Trustees present were: Bastert, Buss, Cantrell, Harper, and King. Trustee Voss was absent. Village Superintendent Raymond Cantrell and Village Clerk Susan Woodruff were present. There was no deputy in attendance. Jay Moeller a scheduled guest was not in attendance.

Motion	King	To approve the minutes of the April 13, 2023, meeting as read.	Approve Minutes
Second	Bastert		
Action	Vote	Aye – All in attendance – Motion Carried.	

Motion	Buss	After the board was presented account balances, income, expense, and investment reports a motion was made to approve the bills and payroll as read and presented in two reports one for completion of the fiscal year 22-23 from April 14, 2023 to April 30, 2023, and the new fiscal year from May 1 – May 11, 2023, with the exception of a bill in the water - sewer fund payable to D & K Supply for a manhole lid/ring which was asked to be checked prior to payment by Village Water/Sewer Superintendent Raymond Cantrell.	Approve Bills, Payroll and Financial Reports as presented
Second	Cantrell		
Action	Vote	Aye – All in attendance – Motion Carried.	

Public Comment:		Public Comments
<ul style="list-style-type: none"> Jay Moller was on the agenda, but did not appear. 		

<p>Deputies Report:</p> <ul style="list-style-type: none"> • House fire • Criminal trespass at Cenex • Assist agency QPD • Informational report of lost wallet • Traffic stops for speeding – verbal warnings 	<p>Deputies Report</p>
<p>Maintenance Superintendent's Report:</p> <ul style="list-style-type: none"> • LP tank cleaned, painted, and ready to be installed • Park bathrooms being painted • Sewer finished at library and other business areas • Explained replacement of both front and back backhoe tires • Question was asked regarding man hole by M. Hyer resident near Mendon Elementary by Trustees King and Harper. Need for fill or cold patch was discussed. Mayor Wittler stated that the temperature was not appropriate yet for use of cold patch. 	<p>Maintenance Superintendent's Report</p>
<p>Mayor's Report:</p> <ul style="list-style-type: none"> • Appoint Two New Trustees – there was no appointment to be made as the 4 newly elected trustees were included in the canvass of votes as read by Clerk Woodruff from County Clerk Ryan Niekamp and oath of office was held for 3 of those 4 trustees. • Appoint Committees for 2023-2024 Fiscal Year – A copy of new committees was read. 	<p>Mayor's Report</p>
<p>Committee Reports:</p> <ul style="list-style-type: none"> • Building – a report was given by Trustee Bastert and Mayor Wittler regarding a trailer park inspection that was held at the Ronnie Koehler Trailer Park at 1PM on April 29th. • Planning, Zoning – none. • Park - Trustee Bastert and Trustee Harper discussed a desire to hold the Mendon Park Fest again. A list of possible activities was shared. A tentative date of September 23rd was presented. • Employee, Finance, Insurance, Ordinance – none. • Sewer, Street, Water – none. 	<p>Committee Reports</p>
<p>Old Business</p> <ul style="list-style-type: none"> • Approve budget for the 2023-2024 Fiscal Year – see motion below • Reg Ankrom – Electric Aggregation – will have new rates and will share those at the June meeting. 	<p>Old Business</p>
<p>New Business</p> <ul style="list-style-type: none"> • Appoint Committees - see motion below 	<p>New Business</p>

			Mendon Village Board Minutes May 11, 2023 Page 3
Other Items Discussed			Other Items Discussed
<ul style="list-style-type: none"> Trustee King asked the Mayor to address an issue with graffiti on a property near the St Edwards Catholic Church and Mendon Elementary School. He was concerned that the graffiti was not appropriate and should be removed. Mayor Wittler will contact the property owner. Clerk Woodruff shared a flyer prepared by Village Secretary Schlipman that lists the dates for village cleanup and the pickup date. The flyer also includes items that qualify and those that do not. This flyer will be posted following the Village Wide Garage Sales. 			
Motion	Buss	To set meeting dates and times for the 2023-24 fiscal year to be held on the second Tuesday of each month beginning at 7 pm, <u>a copy of the meeting dates is attached to and made a part of these minutes.</u> A copy will also be displayed on the entry window to the village office and given to the board members at a later date.	Village Meeting Dates for the 2023-2024 Fiscal Year
Second	Harper		
Action	Vote	Aye - All in attendance – Motion Carried.	
Motion	Cantrell	To approve the Village Committee appointments as prepared and submitted by Mayor Wittler, <u>a copy of which is attached to and made a part of these minutes</u> and will be distributed to all board members at a later date.	Approve Village Committee Appointments For Fiscal Year 2023-2025
Second	King		
Action	Vote	Aye – All in attendance – Motion Carried.	
Motion	King	To approve the Village Budget for the 2023-24 fiscal year, a copy of which was distributed to Trustees at the April meeting, <u>a copy of which is attached to and made a part of these minutes,</u> and will be distributed to all board members at a later date.	Approve Village Budget for the 2023-24 Fiscal Year
Second	Buss		
Action	Vote	Aye - All in attendance – Motion Carried	
Motion	Bastert	To adjourn to the next regularly scheduled meeting to be held on June 8, 2023. Meeting adjourned at 7:53 pm.	Adjourn
Second	Buss		
Action	Vote	Aye – All in attendance – Motion Carried.	
Mayor			June 8, 2023
Village Clerk			