

**Minutes of Regular Meeting of Village of Mendon - Adams County, Illinois
Held on Thursday, April 9, 2020**

The Mendon Village Board of Trustees met in regular session on Thursday, April 9, 2020, in the Mendon Township Town Hall (Due to the state requirement for social distancing due to the corona virus outbreak). The meeting was called to order at 7:00 p.m. by Village Mayor Dean Woodruff. Trustees present were King, Moore, Voss, and Wittler. Absent – Buss and Cannell. Village Superintendent Cantrell and Village Clerk Woodruff were present. Bill Dorethy, Unity High School Principal, was also in attendance.

Public Comments

- Mayor Dean Woodruff presented Principal Bill Dorethy with a check for \$5,000 to be given to Unity Seniors in 5 - \$1,000 Village Scholarships

Motion	Wittler	To approve the minutes of the March 12, 2020, meeting as read.	Approve Minutes
Second	Moore		
Action	Vote	All – Aye – Motion Carried	

Motion	King	To approve the bills and payroll as presented and recommended by the finance committee.	Approve Bills
Second	Voss		
Action	Vote	All – Aye – Motion Carried	

Deputy's Report			Deputy Report
<ul style="list-style-type: none"> • Verbal disturbance • Due to COVID-19 no traffic stops or non-emergency situations 			

Maintenance Superintendent's Report			Superintendent's Report
<ul style="list-style-type: none"> • Street Project Update - Four Points • Ready to put meter in at Long Street • MFT Budget has been approved • Sewer Project Completed – seeding done • Culvert pipe installation • Ditch work • Mowing starting • Keeping caution tape on equipment at playground a challenge 			

Mayor's Report			Mayor's Report
<ul style="list-style-type: none"> • Insurance update • Budget items for next fiscal year (Elected Official Salaries/Employee Salaries) • Letters sent • Garage Sale Date – 3rd Saturday in May (May 16th) wait and see • Easter Egg Hunt in Park – Cancelled • Set Date for Mobile Home Inspection – May 2nd – 12:30 • Census 			

Other Business

- Discussion regarding next year budget – we have reserves that the board felt should be used to help maintain the budget.

Motion	King	To transfer \$75,000 from the General Fund Act # 5952 Capital Outlay Fund to the Sewer Account for future use on the North Lift Station.	Trans. \$75,000 from General Capital Outlay to Sewer Fund
Second	Wittler		
Action	Vote	All – Aye – Motion Carried	

Motion	Wittler	To transfer funds from the Water Fund to the General Fund to reimburse the General Fund for 50% of the Secretary and Treasurer Salaries and 50% of the Village Superintendent Salary - figures based on final payroll for 2019-2020 fiscal year a copy of which is attached to and made a part of these minutes	Salary Transfers and Budget Amendment
Second	Voss		
Action	Vote	All – Aye – Motion Carried	

Motion	Wittler	To amend the Budget Item #6013 trustees salaries to reflect the correct yearly amount of \$10,800 yearly, and Budget Item #6011 Clerk salary to \$3,300 to reflect the correctly year amount – both of which were approved to start in 2017, but which were not implemented.	Trustee and Clerk Salary Amendments
Second	Voss		
Action	Vote	All – Aye – Motion Carried	

Motion	Voss	To approve employee salaries for 2020-21, a copy of which is attached to and made a part of these minutes.	2020-2021 Salaries
Second	King		
Action	Vote	All - Aye with the exception of Darla Moore who abstained. – Motion Carried.	

Other Business

- Adams County Together Resource Team Dates Discussed – will meet at Mendon Township Hall

Motion	Voss	To adjourn to the next regularly scheduled meeting. Meeting adjourned at 7:58 PM	Adjourn
Second	Wittler		
Action	Vote	All- Aye – Motion carried.	

Approved:

Mayor _____

Village Clerk _____

Approved**May 14, 2020****Fiscal Year 2020-2021**

Secretary/Treasurer - \$.50 per hour = \$16.75 per hour
 Village Superintendent - \$.50 per hour = \$22.00 per hour
 Village Superintendent Assistant - \$.50 per hour = \$12.50 per hour
 Deputies – Remain the same = \$20.00 per hour

Transfer of Fund

Transfer ½ of Secretary/Treasurer Salary And
 Transfer ½ of Village Superintendent Salary from Water to General
 Based on the Final Payroll for 2020